

Course Retention, Achievement & Report Form (CRARF)

Provider: Adult Education In Gloucs
Course Code: GL0048389
Course Title: Confidence Building
Venue: Adult Education
Tutor: Altaf Hassanjee

Learner	Learner Name	Completion Status (2, 3 or 6)	Completion Date (last attendance)	Learning Outcome (1-8)	If Withdrawn, Enter Reason	Learner Destination Code
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						

SAMPLE

Tutor Signature:
Date:
Completion Status:

2. Completed 3. Withdrawn
6. Learner temporarily withdrawn due to an agreed break in learning

Learning Outcome:
Non-Accredited Achievement

1. Outstanding 3. Sufficient
2. Good 4. Some

Accredited Achievement

5. Provisional Pass 6. Confirmed Pass
7. Learning is complete but the outcome is not yet known

Other Outcomes (acc. and non-acc.)

8. No achievement

Reason for withdrawal:

2. Learner transferred to another provider
3. Learner injury / illness
29. Learner has been made redundant
40. Learner transferred to a new learning aim with same provider.
41. Learner transferred to another provider to undertake learning that meets a specific government strategy
43. Financial reasons
44. Other personal reasons
46. Exclusion
97. Other
98. Reason not known

Learner Destination Code:

- EMP1 In paid employment for 16 hours or more per week
EMP2 In paid employment for less than 16 hours per week
EMP4 Self-employed for 16 hrs or more per week
EMP5 Self-employed for less than 16 hrs per week
NPE1 Not in paid employment, looking for work and available to start work
NPE2 Not in paid employment, not looking for work and/or not available to start work (including retired)
VOL1 Voluntary work
GAP1 Gap year before starting HE
- EDU1 Traineeship
EDU2 Apprenticeship
EDU3 Supported Internship
EDU4 Other FE* (Full-time)
EDU5 Other FE* (Part-time)
EDU6 HE
SDE1 Supported independent living
SDE2 Independent living
SDE3 Learner returning home
SDE4 Long term residential placement
OTH1 Other outcome not listed
OTH3 Unable to contact learner
OTH4 Not Known

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Overall Evaluation of Learning and Teaching

Please comment on how the course went from both your point of view and that of your learners (you should reflect on comments from their Individual Learning Logs). What went well and what would you change in future courses? Are there things you would like to improve, either within your control, or outside your control (e.g. venue, furniture, availability of resource / equipment, etc.). Were there any key issues which affected retention and / or achievement?

What went well?

What would you change in the future?

What would you like to be improved?

Were there any key issues?

Tutor's Signature: _____

Please keep a copy of this form for your records, so you can reflect on retention and achievement rates for your courses.